

<b>Jessamine County Public Library</b>		
<b>Acceptable Use Policy for Computers and Internet Access</b>		
Effective date: 01-19-2005	Last revised: 10-19-2022	Last reviewed: 10-19-2022

### **Policy Statement**

The Jessamine County Public Library (JCPL) offers customers free access to its public computers and wireless network. All customers who wish to use these services must agree to abide by the regulations below.

### **Regulations**

1. To use a library computer, customers need to enter their library card number and PIN at an open terminal. Alternatively, non-transferrable guest passes are available to customers ages 18 and older who do not have a library card.
2. Customers ages 17 and younger may use the computers, including filtered access to the Internet, if the parent/guardian has given written permission. Children ages 10 and younger must be accompanied by a parent/guardian or caregiver.
3. In accordance with federal law (Children’s Internet Protection Act), Internet filters are installed on JCPL’s public computers. Upon request, adults will be given access to unfiltered use of the Internet.
4. Customers may use the computers in one-hour time blocks. Requests for additional time will be accommodated as availability allows. Customers may also call the Library to reserve a computer up to 24 hours in advance.
5. Customers are expected to abide by local, state, and federal laws. Proper rules of computer and network etiquette must be observed. The following are not permitted:
  - a) Displaying offensive messages or pictures
  - b) Violating copyright laws
  - c) Damaging computers, computer systems, or networks
6. The Library reserves the right to check the computer’s history files. Customers found in violation of a regulation will be given a verbal warning. If a second violation occurs, the Library may suspend the customer’s computer privileges.
7. Computer users must abide by the JCPL Customer Code of Conduct. Failure to do so will result in the termination of the computer session.
8. Customers are prohibited from altering the Library’s computer hardware or software.
9. The responsibility for any intentional damage of computer hardware or software is assumed by the customer, or, in the case of a minor, the legal guardian. In assuming this responsibility, the customer or legal guardian agrees to pay the cost of the repair or replacement. The Library will arrange for all repairs.
10. Customers may use their own storage devices while working on one of the Library’s computers. Customers plug in their devices at their own risk. The Library is not responsible for any damage caused to customers’ drives or the files on them.
11. Each customer is responsible for ending their computer session before leaving the workstation.

**Disclaimer**

The Internet is a highly unregulated medium, and the Library is not responsible for the accuracy, currency, or propriety of its content. Customers must exercise judgment and evaluate for themselves the value of the information found online.

The Library assumes no responsibility for damages, direct or indirect, resulting from customers' use of the Internet or public computers.