

Jessamine County Public Library Capitalization Policy		
Effective date: 04-21-2010	Last revised: 04-21-2010	Last reviewed: 10-19-2022

The policy of the Jessamine County Public Library (JCPL) is to capitalize assets when the useful life is greater than one year and the acquisition cost meets the capitalization threshold.

Purchased or constructed capital assets and infrastructure are reported at acquisition or construction cost or estimated historical cost. Donated capital assets are recorded at their estimated fair value at the date of donation.

Capital assets and infrastructure are capitalized and depreciated as outlined in the attached capitalization threshold table for JCPL.

Assets will be depreciated on the straight-line basis over their estimated useful lives as outlined below.

The useful life table below shows the useful life by asset type for JCPL.*

Asset	Useful Life (Expressed in Years)
Land Improvements	10-60
Buildings	10-75
Building Improvements	
Machinery and Equipment	3-25
Infrastructure	10-50
Library Materials/Collection	5-7

Capitalization Threshold Table

Government Entities with Revenues Less Than \$10 million (Phase III governments)

	Tracking and Inventory	Capitalize and Depreciate
Land	\$1	Capitalize Only
Land Improvements	\$1	\$12,500
Building	\$1	\$25,000
Building Improvements	\$1	\$25,000
Construction in Progress	\$1	Capitalize Only
Machinery and Equipment	\$500	\$2,500
Vehicle	\$500	\$2,500
Infrastructure	\$10,000	\$20,000
Library Materials/Collection	\$1	Capitalize Only

*See also Appendix A: Finance and Administration Cabinet Useful Life Table.

Appendix A – Capital Assets’ Useful Life Table

Asset Type	Examples	Useful Life (In Years)
<u>Machinery and Equipment</u>		
Furniture, Office Equipment	desks, tables, chairs, files, safes	8-15
Copier and Fax Machine	copier, fax machine	3-5
Computer Hardware	monitors, CPU, printer, scanners, laptops	3-7
Telephone Equipment	central office switching and related equipment	5-10
Heavy Construction Equipment	backhoes, trucks, dozers, front end loaders, forklift	6-10
Engineering, Scientific Equipment	lab equipment	10-15
Police Special Equipment	weapons, radar detectors, scanners, detectors, breathalyzers, polygraph equipment	5-10
Medical Equipment	x-rays, monitors, lab equipment, beds	5-10
Traffic Control Equipment	stoplights	10-15
Air Transport	airplanes, helicopters	20-25
Radio, Communications Equipment	mobile, portable radios, TV, projector, video conference system, communication system	10-15
Library Books/ Collections	collections	5-7
Outdoor Equipment	playground equipment, scoreboards, bleachers	15-20
Custodial Equipment	floor scrubbers, vacuums, other	5-10

Asset Type	Examples	Useful Life (In Years)
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Machinery and Equipment, continued

Grounds Equipment	mowers, tractors, and attachments	10-15
Farm and Agriculture Equipment	tractors, farm machinery, hydraulic sprayer, portable octane analyzer, hay analyzer	5-10
Security System	security system, door lock system	5-10
Kitchen Equipment	dishwasher, oven, freezer, refrigerator, washer	5-15
Livestock	cattle, horses	7-10

Motor Vehicles:

Cars and Light Trucks		3-5
Buses and Vans		9-12

Buildings

Buildings	office buildings (building expansions)	45-60
	storage barns, warehouses, temporary buildings	20-35
	portable buildings, trailers, shelters, gazebos	10-20
Building Improvements	major renovation	10-60
	HVAC systems (air conditioning, heating, ventilation system), roofing, carpet replacement, electrical/plumbing	20-30

Asset Type	Examples	Useful Life (In Years)
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Works of Art and Historical Treasures

Artwork/ Historical Treasures	artifacts, sculptures, historical treasures, paintings, memorabilia	20-25
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Land Improvements

Land Improvements - structure	parking lots, sidewalks bus ramps, fencing,	20-25
Land Improvements - ground work	golf course, ball field, park landscaping	20-25
Landfill Disposal Systems		20-25

Land

Land		not depreciable
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Infrastructure

Drainage Systems		20-25
Dams	concrete, steel, sheet pile, earth embankment	25-50
Roads	paved, asphalt, non-paved	20-40

Intangibles

Easements		40
Software, Licenses		3-5
Software – Enterprise wide		5-10
Copyright, Patent		20-40